

AGENDA
CITY OF GLENDORA
LIBRARY BOARD OF TRUSTEES – Regular meeting

Library Bidwell Forum
140 S. Glendora Ave

April 18, 2011
7:00 p.m.

The public is invited to address the Library Board on all items on the agenda or on any library matter not on the agenda. Comments may be given when any item is scheduled for consideration. Each speaker is requested to limit comments to three minutes. The Board President may limit redundant comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Library Administrative Assistant at (626) 852-4891. Notification 48 hours prior to the meeting will enable the Library to make reasonable arrangements to ensure accessibility to this meeting.

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT PERIOD**
Anyone wishing to address any Library matter that is on the agenda or not on the agenda may do so at this time. No action will be taken on items brought up at this time
4. **ADOPTION OF AGENDA – action**
Possible motion to revise order or add items to the agenda
5. **CONSENT CALENDAR – action, Encl., page 1**
 - 5.1 **Minutes** of meeting of March 21, 2011
 - 5.2 **Minutes** of meeting of March 28, 2011
6. **REPORT OF LIBRARY DIRECTOR – information, Encl., page 6**
Written report attached. No action will be taken on any items brought up at this time
7. **UNFINISHED BUSINESS**
 - 7.1 **Planning of Annual Joint Meeting with City Council – action, Encl., page 22**
President Deal to lead continued discussion on the planning steps for the annual meeting with the City Council
8. **NEW BUSINESS**
 - 8.1 **Discussion and possible approval of new Library Board agenda format – action, Encl., page 24**
Board to review and vote on proposed new Library Board agenda format
 - 8.2 **Library Strategic Planning Process – action, Encl., page 25**
Library Board to review and discuss the progress on the new plan of service
 - 8.3 **Self-evaluation of Library Board – preliminary discussion –information, Encl., page 34**
Library Board to begin the process of the self-evaluation; President Deal to review the steps and assignments with the Board
 - 8.4 **Library Director Executive Evaluation Form – information, Encl., page 40**
Board to review draft of the “meets standards” performance evaluation document for the Library Director position; Board to approve draft for submission to City Manager
 - 8.5 **Library Events Calendar– information, Encl., page 51**
A calendar of library or significant community events that include library staff participation. All or some of other Board members might choose to participate, no action is required
9. **BOARD MEMBER ITEMS**
 - 9.1 **Agenda Planning Calendar – information, Encl., page 52**
Announcements only—no action will be taken on any item brought up at this time
 - 9.2 **Board member items – information**
Announcements only—no action will be taken on any item brought up at this time

10. **CLOSED SESSION- PUBLIC EMPLOYEE PERFORMANCE EVALUATION (pursuant to Government Code §54957)**

Title: Library Director

11. **ADJOURNMENT**

SB 343- DOCUMENTS RELATED TO OPEN SESSION AGENDAS

Any writing that relates to an agenda item for an open session that is distributed within 72 hours of the meeting is available for public inspection at the Glendora Public Library, 140 S. Glendora Ave, CA and the City's website:
<http://www.ci.glendora.ca.us>.