City of Glendora

BUILDING & SAFETY DIVISION

Plan Check / Permit Worksheet

Project Address, Unit/Suite #	**Tract/Parcel #**	**Lot #**

Property Owner:	Contractor / Engineer / Architect / Other-Specify: circle one
Address:	Address:
City / State: Zip:	City / State: Zip:
Area Code / Telephone:	Area Code / Telephone:
	Contractor's License #: Class Code:

Complete Description of Work: (For Revisions Specify Purpose/Intent of Revision)_____

_____

BUILDING	ELECTRICAL	MECHANICAL	PLUMBING
☐ **Residential** ☐ **Commercial**	Receptacles_____Lights_____	FAU_____Heater_____A/C_____	Toilet_____
Use _____Sq. Ft._____	Switches_____	◦Up to 100,000 BTU _____	Bath Tub_____Shower_____
Zone_____	Ranges_____Clothes Dryer_____	◦Up to 1,0000,000 BTU_____	Sink_____Kitchen Sink_____
Park Development Fee_____	Dishwasher.___Garbage Disp____	Over 1,000,000 BTU _____	Dishwasher_____
Type of Construction_____	Generator_____	Air Handler	Laundry Tub or Tray_____
# of Stories_____	Light Standards_____	◦Up to 2,000 CFM _____	Automatic Washer_____
Room Addition _____Sq. Ft	Photo Voltaic System_____	◦Up to 10,000 CFM _____	Water Heater_____
Remodel_____Sq. Ft.	Service – *Not over 200Amp*_____	◦Over 10,0000 CFM _____	Tankless Water Heater_____
Patio Cover / Porch_____Sq. Ft.	Service over 200 Amp_____	Air Inlet/Outlet_____	Water Softener_____
Balcony / Deck _____Sq. Ft	Signs_____	Appliance Vent_____	Gas System_____
New Garage_____Sq. Ft.	Space Heater_____	Evaporative Cooler_____	Addt'l Gas Outlet Over 5_____
Garage Conversion _____Sq. Ft	Sta. appl (1/2 HP) ____Sta.Cook___	Ventilation Fans up to 10_____	Floor Drain_____
Remodel Valuation:_____	TPP _____# distribution poles_____	Additional Fans Over 10_____	Lawn Sprinker System_____
TENANT IMPROVEMENT	Timers_____Transformer_____	Ventilation System_____	Hose Bib_____
T.I._____Sq. Ft.	Water Heater_____	Kitchen Hood & Exhaust System___	Misc. Water Piping_____
Use:_____	Motors: # _____HP____ #____ HP_____	Spray Booth, Exhaust System____	Swimming Pool Piping_____
Project Valuation:	New Dwellings: Sq. Ft._____	Fire Damper_____	Anti-Vortex Drain_____
	New Apartments: Sq. Ft._____	Alter Duct System_____	Grease Trap_____
	Other electrical _____		**SEWER PERMIT INFO ON REVERSE SIDE**

REROOF	POOL/SPA	RETAINING WALL	SIGNS
# of Sq. _____ Material _____	Pool_____Sq. Ft.	Linear Feet_____	☐ Illuminated Wall Sign
ICBO/ICC #_____	Spa_____Sq. Ft.	Average Height_____	☐ Non Illuminated Wall Sign
Detached Garage (Yes/No)_____	BBQ/Fireplace $_____Valuation		☐ Monument Sign
Tear-Off (Yes / No) _____			**Valuation $**

DEMOLITION

Description:_____Square Footage_____No. of Bldgs_____

Demolition Valuation: $

SEWER

◦_____House Sewer Connecting to Public Sewer

◦_____Septic Tank Seepage Pit or Pits and/or Drain Field

◦_____Overflow Seepage Pit Drain Field, Cesspool, Drywell, Manhole

◦_____ Connect Additional Building or Work to Sewer

◦_____Alter, Repair or Abandon House Sewer or Disposal System:

◦_____Grease Interceptor

PW Permit #_____ **** This information to be input into description in permitting system***

Sewer Map Location:_____

Lateral Station_____

Manhole Ref.

Upper Lower Depth_____

Type of Connection:

Y Curb PL Saddle

L.A. County Sanitation District No.:_____