

CITY OF GLENDORA PUBLIC WORKS DEPARTMENT

FILL INSPECTION CERTIFICATION

The purpose of this handout is to clarify the fill inspection certification requirements for grading permits.

The City of Glendora requires a licensed Professional Engineer to submit a wet signed and stamped fill inspection certification on their company's letterhead prior to the issuance of a building permit. Below is the required format and required content of the fill slope inspection certification letter.

Date

City of Glendora – Public Works Department Attention: Engineering Division 116 E. Foothill Blvd. Glendora, CA 91741

FILL INSPECTION CERTIFICATION BY SOILS ENGINEER

RE: Project Name Project Address: Street

Grading Permit Number: xxxxxx

Gentlemen,

This letter confirms that based on my field observations, fills have been placed and compacted in accordance with the California Building Code, Glendora Municipal Code, approved grading plans and soils reports as reviewed by the City of Glendora.

Sincerely,

Soils Engineer of Record (The licensed professional is to stamp and wet sign the letter)

Fill inspection certification letters that do not meet this format will be rejected. The City may require an as-built drawing to be included in order to clarify any discrepancies.

(07/2013)